

TOP HAT

# LTI 1.3 Integration Quickstart

**Connect Canvas to Top Hat using LTI 1.3**

# Overview of LMS Integration with Top Hat



1

## Launch

Provide students a link to their Top Hat course from the LMS



2

## Roster Sync

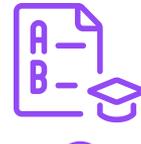
Automatically syncs your LMS roster to Top Hat and keeps it up to date



3

## Deep Linking

Link students directly to the Top Hat content they are responsible for



4

## Manual Grade Sync

Sync grades as needed



5

## Automatic Grade Sync

Sync grades automatically for any deep linked content

# Course Launch

In this section you will open Top Hat from your LMS course using the provided link.

- Step 1** - Navigate to your Canvas course.
- Step 2** - Click the link for Top Hat in the navigation menu.
- Step 3** - Open a new tab when prompted.

\*If you don't see a link to Top Hat, navigate to Settings > Navigation, and drag the menu item for Top Hat into the main menu.

The screenshot displays the Canvas LMS interface for a course titled "Psychology 102". The navigation menu on the left includes options like Account, Dashboard, Courses, Calendar, Inbox, History, Help, Top Hat, BigBlueButton, Collaborations, and Settings. The main content area shows two modules, "Module 1" and "Module 2", each with a "Drop files here to add to module" instruction and a "or choose files" link. A red line points from the "Top Hat" link in the navigation menu to the "Drop files here to add to module" area in Module 1. Another red line points from the "Settings" link in the navigation menu to the "Drop files here to add to module" area in Module 2.

# Course Launch

In this section you will pair your LMS course with a Top Hat course.

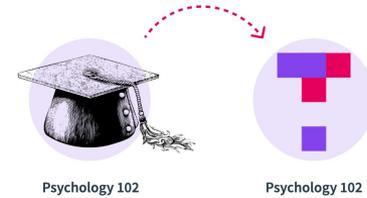
**Step 4** - Find and select your Top Hat course. This step is called “Course Connect.”

**Connect Your Courses**  
Choose a course to connect with **Psychology 102**  
or [create a new course](#) in Top Hat

  
**Psychology 102**  
  
**Continue**

**Step 5** - Click Continue.

✔ **Your courses are connected!**



**View Course in Top Hat**  
You can also close this browser tab and return to your LMS.

**Step 6** - Click View Course in Top Hat.

# Roster Sync

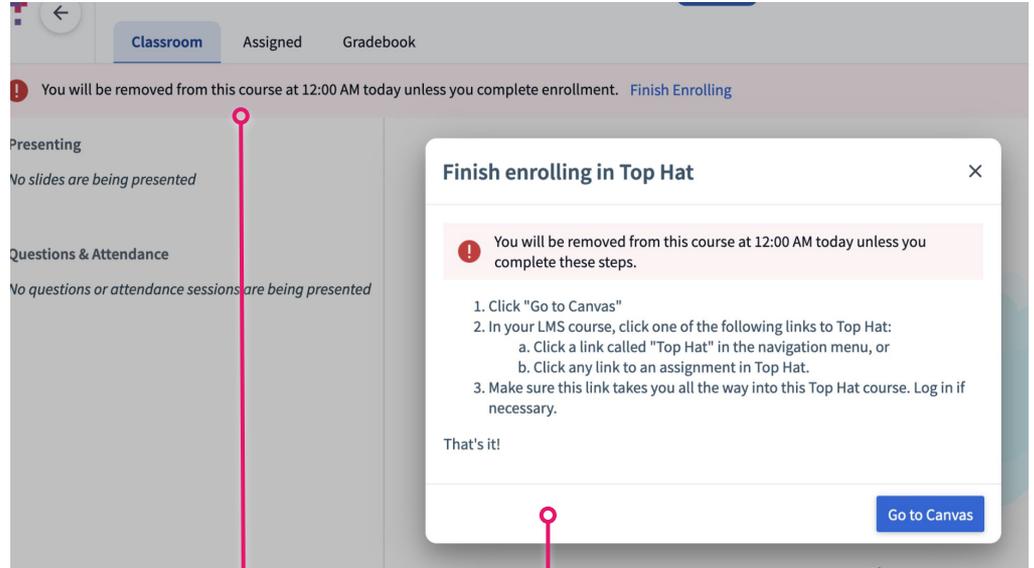
In this section you will learn how your students access and enrol in Top Hat through Canvas.

**Do not** instruct students to use the course URL to access Top Hat.

Students that are not properly enrolled **will be removed** from the Top Hat roster.



**Step 1** - Instruct students to click the link you created in *Course Launch*



When the pop-up is dismissed, this banner is displayed.

Students will be reminded to perform Step 1. But this pop-up can be dismissed.

# Roster Sync

In this section you will learn how your LMS course roster is synced to Top Hat.

Your *Student* tab in Top Hat will automatically update every night to reflect your current roster

You can update the roster manually at any time by clicking *Sync Roster*

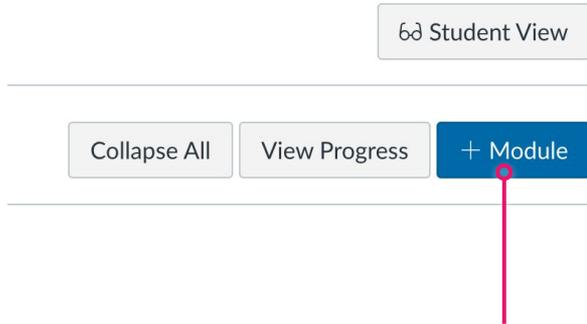
The screenshot shows the 'Students' tab in a Top Hat course interface. At the top, there's a navigation bar with 'Students' selected. Below it, a message states: 'Your roster is automatically synced everyday at 12:00 AM.' The main area displays a table of students. The first student listed is Morgan M, with email morgan.marchak@tophatmonocle.com. A red circle highlights the 'Sync Roster' button in the top right. A tooltip for Morgan M shows an 'Action Required' status with the following text: 'This student did not join the course correctly and will be removed from the course at midnight. They must click a Top Hat link in the LMS to properly join the course.'

Status	Student Name	Email Address	Student ID	Group	Course Access
<input type="checkbox"/>	Morgan M	morgan.marchak@tophatmonocle.com		--	Action Required <a href="#">See details</a> <a href="#">Send Enrollment Reminder</a>

Students who did not enrol through the course launch link in Canvas will appear in your roster as *Action Required*

# Deep Linking: Modules

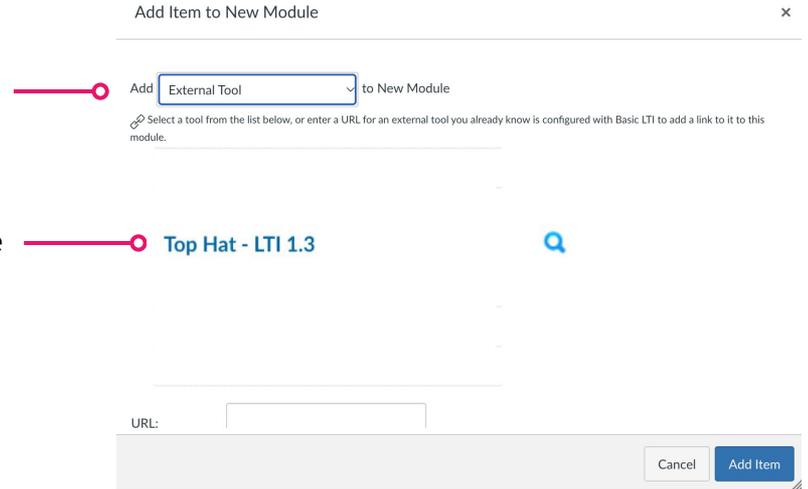
In this section you will create a **module** in Canvas that contains links to content in Top Hat. Continue to page 8.



**Step 1** - From the Modules tab in Canvas, click the blue *+Module* button.

**Step 2** - Name and add your module.

**Step 3** - From the dropdown menu, select *External Tool*.



**Step 4** - Find and select the Top Hat LTI 1.3 tool.

# Deep Linking: Assignments

In this section you will create an **assignment** in Canvas that links to a content item in Top Hat.

Submission Type

External Tool Options

Enter or find an External Tool URL



Load This Tool In A New Tab

**Step 2** - From the dropdown menu select *External Tool* and then click *Find*.

**Step 3** - Select the Top Hat LTI 1.3 tool and then click *Select*.

Configure External Tool



 Select a tool from the list below, or enter a URL for an external tool you already know is configured with Basic LTI to add a link to it to this module.

Top Hat - LTI 1.3



Cancel

Select

# Deep Linking

In this section you **will finish** linking to content in Top Hat whether for Canvas modules or assignments.

**Step 4** - A new browser tab will open. Use the checkboxes to select the items you want to deep link to.

\* You may deep link to Top Hat presentations, and you may automatically sync the grade. The grade syncs after the presentation is closed.

**Step 5** - Choose whether you want grades for these items to **automatically sync** to Canvas after grades are released to students.

Select Content

**Assign content in Top Hat**  
Students will only be able to access items after they are assigned in Top Hat. Learn more at our [Success Center](#).

2 Items Selected  Sync grades of selected content

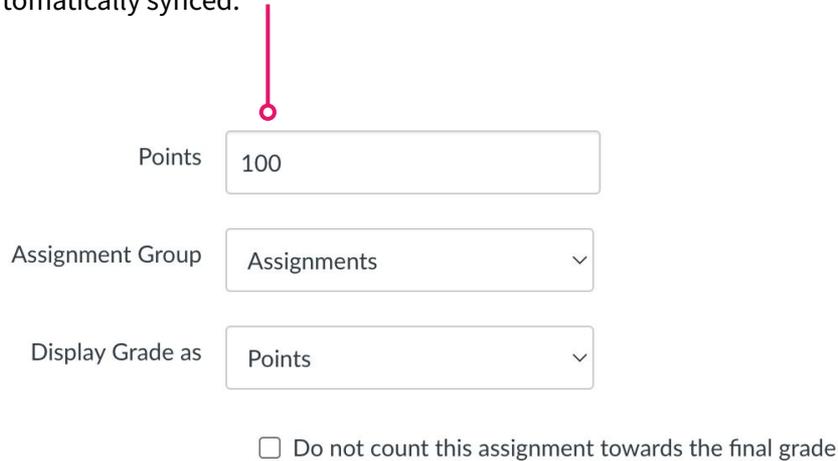
- Table of Contents
- Module 1: Understanding Psychology (9 items)
  - Before Class: Understanding Psychology
  - During Class: Understanding Psychology (6 items)
  - After Class: Understanding Psychology
- Module 2: Science of Behavior (11 items)
- Module 3: Biopsychology (8 items)
- Module 4: Sensation and Perception (9 items)
- Module 5: Development Through the Lifespan (8 items)

Close Continue

# Deep Linking

In this section you will finish linking to content in Top Hat whether for Canvas modules or assignments.

**Step 6** - Do not adjust the point value in Canvas as this value comes from Top Hat whenever grades are manually or automatically synced.



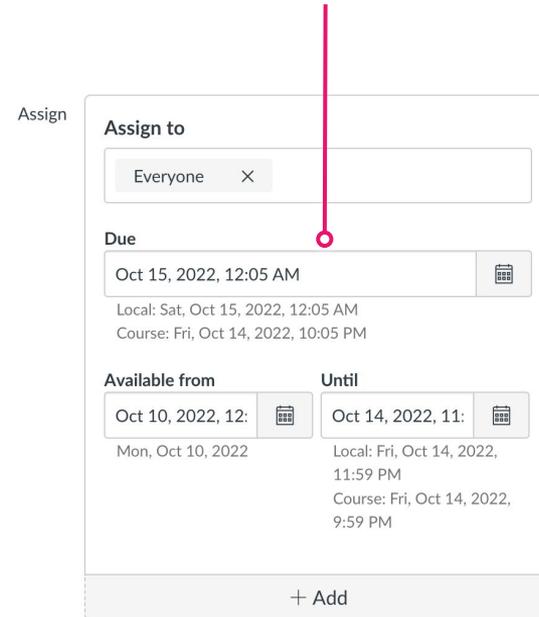
Points

Assignment Group

Display Grade as

Do not count this assignment towards the final grade

**Step 7** - Set the due date in Canvas to 5 minutes later than the due date in Top Hat to avoid submissions being marked “late” in Canvas after the automatic grade sync.



Assign to

Due

Local: Sat, Oct 15, 2022, 12:05 AM  
Course: Fri, Oct 14, 2022, 10:05 PM

Available from

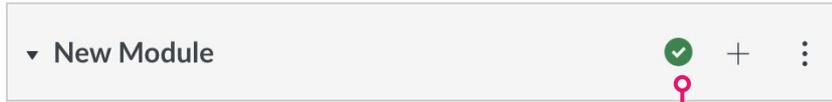
Until

Mon, Oct 10, 2022  
Local: Fri, Oct 14, 2022, 11:59 PM  
Course: Fri, Oct 14, 2022, 9:59 PM

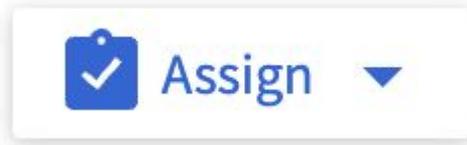
+ Add

# Deep Linking

In this section you will finish linking to content in Top Hat whether for Canvas modules or assignments.



**Step 8** - In Canvas, publish the module or assignment.



**Step 9** - In Top Hat assign the content and set a due date.

Assign as:  Homework (graded) ⓘ  Review (not graded) ⓘ

Assign to: All Students ▾

Start: Now

Due: Oct 14, 2022 11:59 PM

After due date:  Students can Review  Hide from students (Unassign)

Question Options

Attempts per question ⓘ Unlimited ▾

Provide feedback ⓘ

Assign

# Automatic Grade Sync

In this section you will learn how grades move automatically to Canvas from Deep Linked items

Grades become available to instructors in Top Hat as soon as a student submits a response.

Courses / Psychology 102 • Join: 394855 • # +

Content **Gradebook** Students

Search for a student

Class Average  
Based on 30/3

	Totals	Module 1: Understandi...
Student Name		Before Class: Understa...
Class Average	12.00 / 30	8.50 / 14
Morgan M	12.00 / 30	8.50 / 14

Grades become available to students in Top Hat after the due date passes, or you finish Presenting.

**Homework**  
Due October 12, 2022 [Details](#)

For deep linked content, grades are synced to Canvas as soon as grades are available to students in Top Hat.

Psychology 102 > Grades

Gradebook ▾ View ▾ Actions ▾

Student Names Assignment N

Student Name	Before Class: Understanding Ps Out of 14	After Class: Understanding Psy Out of 12.5	During Class: Understanding Ps Out of 1
Morgan Marchak St...	8.5	9	0.5

# Manual Grade Sync

In this section you will learn how to move grades that are not deep linked

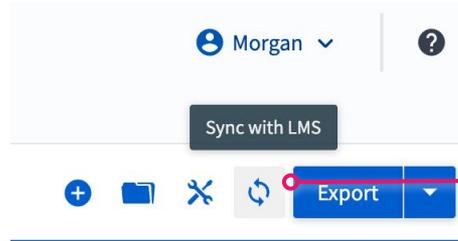
For items that have not been deep linked, you can manually sync the grades to Canvas.

The following records can only be manually synced:

- Attendance
- Course Aggregate Grade
- Manual Grades

**Step 2** - Select which grade columns you want to sync to Canvas. Click *Sync with LMS* to confirm.

\*Small sync jobs take less only a few seconds to complete. Large sync jobs might take up to 2 minutes.



**Step 1** - In the Top Hat gradebook, click the Sync button.

## Select Items to Sync with LMS

- Totals
- Attendance
- Table of Contents
- Module 1: Understanding Psychology >
- Module 2: Science of Behavior >
- Manual Grades

Close

Sync with LMS

# Additional Resources

- [LTI 1.3 Integration FAQ](#)
- [Canvas LTI 1.3 Support Articles](#)
  - [Canvas LTI 1.3 Course Launch](#)
  - [Canvas LTI 1.3 Roster Sync](#)
  - [Canvas LTI 1.3 Deep Linking](#)
  - [Canvas LTI 1.3 Grade Sync](#)
  - [Canvas LTI 1.3 Multi-Section Management](#)
- [Student Course Access statuses](#)